**Confidentiality agreement**

between

Name of the student

address

Postcode City

and

Organisation/company

Address

Postcode City

Name of the person responsible

Function/title of the person responsible

# Subject

This project consists of the preparation of a Bachelor's thesis on the topic "insert topic (working title) here" from dd.mm.20yy to dd.mm.20yy.

# Confidentiality

The information on data, processes, objects etc. which is to be treated as confidential and which is labelled as confidential may be made accessible orally, in writing, by inspection or in any other way. The Study Participant(s) first name last name undertake(s) to keep confidential for the duration of this agreement all information, including materials and business secrets, which comes to their knowledge in the course of the assignment and is labelled as confidential or is obviously confidential from the circumstances

Confidential means that the student(s) first name last name undertake(s) to keep all the above-mentioned information confidential, in particular to use it exclusively for the intended purpose, not to copy it, not to make it the subject of applications for industrial property rights and not to make it accessible to third parties without the written consent of the owner. Any copies of the information must be returned to the client upon request or destroyed at the client's request. Exceptions to the confidentiality obligation exist if the information

- is generally known or accessible,

- was already accessible to the student(s) first name last name without the requirement of confidentiality prior to disclosure,

- was given to the student First name Last name by a third party and the student could assume that said third party was authorised to possess and pass on this information, or

- must be disclosed due to a legal or contractual obligation. The holder must be informed before information is disclosed.

The employees and lecturers of the University of Applied Sciences and Arts Northwestern Switzerland defined by the FHNW School of Business as supervisors or accompanying persons in the project "insert topic (working title) here" are bound to secrecy by employment contract or fee agreement.

# Classification of the report after completion of the work

**Confidential**: The report of the thesis is not accessible to third parties and is archived directly by the FHNW School of Business.

**Public**: The report of the thesis is made publicly accessible.

The classification is determined by the client at the end when the work is assessed.

# Duration of the agreement and the confidentiality obligation

The agreement shall enter into force upon the last signature by the parties and shall remain valid for 3 years after completion of the project.

# Applicable law and place of jurisdiction

This agreement shall be governed exclusively by Swiss law. The courts in Brugg AG shall have jurisdiction.

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\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Place, date Signature of student 1

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Place, date Signature of company representative